

Minutes of the May 7, 2019 Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Frank Mezzano, Nancy Germain, Kathy O'Connell, Amy Peters, Nancy Seifts,
Nancy Welch
Members Absent: Karen McComb, Laura O'Connor
Staff Present: Sherry Matthews
Guests Present: None

Meeting Called to Order 4:00 p.m.

- I. No Public Comments.
- II. Motion to approve the Minutes of the April 2, 2019, meeting was made by Nancy Seifts, seconded by Nancy Welch, and passed unanimously.
- III. Friend's Report: None
- IV. Reports of Officers
 - A. President's Report –
 1. None.
 - B. Treasurer's Report – Nancy Seifts
 1. No Comments
- V. Committee Reports
 - A. Collection Committee – S. Matthews
none
 - B. Construction Report – Frank Mezzano
 1. Front door is 90% repaired. Mike is waiting for a part.
 2. Spray foam insulation will be applied near the end of April. Library has to be closed that day due to fumes. Jim or Frank will be there.
 - C. Personnel – Amy Peters
 1. Motion to raise Tanisha to minimum, NW second – passed
 - D. Fund Raising – Laura O'Connor
 1. None.

E. Programs – Kathy O’Connell

1. Committee met last week, seven people attended latest movie. KBO reviewed with the BOT the upcoming programs through September. Calendar is available from Sherry.

F. Community Involvement – Amy

none

*****Motion to executive sessions NW second KBO @ 4:20 – resumed meeting @ NGNS @ 4:45.

Motion to increase by 3% pay rates for Roxie & Tanisha – second by KBO – passed.

VI. VI. Director’s Report: Sherry Matthews

1. Sherry mentioned that Sara Dallas will be attending the June BOT meeting. The Long Range Plan of Service will be discussed at that time. Sherry offered to make copies for trustees if they would like. Members suggested that she scan and email the document.
2. Kid Wind donation request – discussed at length. Sherry will write response stating that as a non-profit _____ and she will contact Friends for cash, will be willing to host fundraising vent in the future.
3. Provided the BOT with Rich’s address/phone.
4. Computers – Sherry received bill for a computer that has not. She will be over budget. BOT agreed to authorize Sherry to purchase a total of 3 additional all-in-one computers. Frank suggested she increase her budget request accordingly.

VII. Old Business

1. Orders for 4 bricks, need one more before we order.
 2. Insulation will take place shortly.
 - 3.
 - 4.
 5. Nomonths of July and August would result in an increase of 90 hours for the summer. Paying minimum wage (11.10) would increase payroll by \$1,000.00. We allocated \$2,000.00 for summer help. If Roxy/Tanisha can pick up some of these hours, we should still have enough to cover the extra cost. Motion to approve made by Frank Mezzano and seconded by Nancy Seifts. Passed unanimously.
1. .Brochure permanent hour changes allow for more to be printed as needed.

VIII. New Business

1. Plantings – KBO will take care of flowers around the sign and out front. The Pearsall grant will be investigated for next year – Karen will do this.

2. Karen requested the library spade for B. Page retirement 6/30. Trustees agreed.
3. Amy Peters suggested an award for LP graduation in memory of T. Morrison. Trustees will consider this for June meeting.

Motion to approve 5:24NS, seconded NG and passed unanimously.

Respectfully Submitted,

Kathy O'Connell, substitute Secretary