

Minutes of the February 5, 2019, Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Karen McComb, Nancy Germain, Frank Mezzano, Toni Morrison,
Kathy O’Connell, Amy Peters, Nancy Seifts, Nancy Welch.
Members Absent: Laura O’Connor
Staff Present: Sherry Matthews
Guests Present: Nancy Grosselfinger

Meeting Called to Order 4:00 pm.

I. Public Comments:

Nancy Grosselfinger addressed the Board regarding the Indian Lake Community Development Corp and the possible opportunity for federal grant funding for rural libraries and continuing education.

II. Approval of January Board Meeting Minutes:

Motion to approve the minutes of the January 2, 2019 meeting was made by Nancy Seifts, seconded by Kathy O’Connell, and passed unanimously.

III. Friend’s Report:

A. None.

IV. President’s Report – Karen McComb

- A. Karen McComb welcomed Nancy Welch and Nancy Germain as the newest members of the board.
- B. Karen McComb, Frank Mezzano and Sherry Matthews recently met with Mike Visscher regarding punch list items needing completion. To date, he has been unresponsive.
- C. A grant from SALS in the amount of \$5000 has been received, and deposited in the H fund. Funds will be used for shelving and storage cabinets. Sherry will send a note of thanks to SALS.
- D. Karen recently attended a reception at the library with NY Assemblyman Smullens who is a member of library services committee.
- E. Karen will copy and distribute to the Board for review a plan of service for community – This new requirement takes effect 2021.
- F. The new monthly fees for Joint Automation are \$239.80 for 2019, and will be \$248.61 for 2020.
- G. Regarding thermostat issue in library - resolution will be to turn thermostat down to 68 degrees and monitor public comment.

V. Treasurer's Report – Nancy Seifts

1. Year end financial reports were distributed and reviewed.

VI. Committee Reports

A. Collection Committee – Sherry Matthews

1. Report is attached.
2. Inventory is complete and a dusty book report will be completed annually.

B. Construction Report – Frank Mezzano

1. Frank informed the Board that attic must be insulated and has asked Jim Reis to provide specs on the project. The Board agreed to and email approval from Board will be needed and forthcoming when details are finalized.

C. Personnel – A. Peters

1. Sherry has requested a meeting of the committee in the near future to discuss personnel issues.

D. Publicity – L. O'Connor

1. Thanks to Laura for creatinfg the facebook page for the Valentines Day auction .

E. Fund Raising – L. O'Connor, K. McComb

1. Toni will try to resolve the issue with the Facebook Valentines day events page.

F. Programs – K. O'Connell, T. Morrison, S. Matthews

1. A calendar of events for February and March were distributed for Board review.
2. Sherry will book the Hempstead Players for summer 2019.
3. The library will host a movie during Maplefest on March 16th.
4. An after school club on history mysteries is in the works – more info will be forthcoming. Motion to pay stipend of \$50 per session up to a maximum of \$200 total made by F. Mezzano, seconded by N. Germain and passed unanimously.

G. Community Involvement – A. Peters

1. Karen asked Nancy Welch to be a member of the committee.
2. The committee will develop and present to the board a meeting room use policy for the next meeting.

H. Finance – N. Seifts, F. Mezzano

1. No report.

VII. Director's Report – S. Matthews

1. Donations to the library may now be made through Amazon Smile and a page through New York Charities is pending.
2. The new desk for the director's office has been ordered and there will be a delivery charge of \$350.

VIII. Old Business

1. Meeting room use policy suggestions will be completed by committee.
2. Sherry has not received info from Laura regarding brochures to date.
3. Nancy Seifts will create plaques for Rich Frisk.
4. Library survey is completed and will be distributed this week.
5. Pearsall Grant update – Sherry distributed a list of suggestions and asked for board input. Nancy Welch has volunteered to help with grant process.
6. Volunteer handbook was distributed for Board review and comment.

IX. New Business

1. Dumpster will be delivered to aid in removal of items in basement. Project is expected to be completed by the end of the month.
2. Nancy Seifts informed the Board that there are questions regarding the use of the library during power outages for heating and cooling purposes. Karen will request in writing from the town board what their needs/desires are regarding this issue to aid the Board in determining a course of action.

Motion to Adjourn @ 5:33 p.m. made by Kathy O'Connell, seconded by Nancy Seifts and passed unanimously.

Respectfully Submitted,

Toni Morrison, Secretary