

Minutes of the October 2, 2018, Regular Meeting  
of the  
Lake Pleasant Library Board of Trustees

Members Present: Richard Frisk, Karen McComb, Frank Mezzano, Toni Morrison  
Kath O'Connell, Laura O'Connor, Amy Peters  
Members Absent: Richard Mayers, Nancy Seifts  
Staff Present: None  
Guests Present: None

Meeting Called to Order 4:00 pm.

I. PUBLIC COMMENTS:

None

II. Motion to approve the minutes of the September 4, 2018, meeting was made by Laura O'Connor, seconded by Rich Frisk and passed unanimously.

III. Friend's Report:

A. NONE

IV. President's Report – Karen McComb

A. Karen attended the last town board meeting and stated that she discussed the budget process with town board. There is a budget workshop scheduled for October 15, and she has been invited to attend and speak with the board regarding library items.

B. Karen informed the Board that she has received an email from Dickie Mayers regarding his intent to resign from the board. The Board identified possible candidates for the seat should it become available.

C. Discussion ensued regarding the Friends of the Library and the current after school program – the Board agreed that the Town Board should be informed that the after school program is not sponsored in any way by the library.

V. Treasurer's Report – Nancy Seifts (absent)

A. Financial reports were provided.

B. H Fund balance sheet looks good.

VI. Committee Reports

A. Collection Committee – Sherry Matthews (absent)

1. Report is attached.
- B. Construction Report – Richard Frisk
1. The bricks are here and the blank ones will be ordered.
  2. Rich has applied for DASNY funds (\$17,000 +/-) and funds should arrive in early October.
  3. Regarding the thermostats – Rich will be calling the company this week for assistance in resolving this matter.
- C. Publicity – L. O’Connor
1. Laura is working on an informational brochure for the library.
- D. Fund Raising – L. O’Connor, K. McComb
1. Raffle tickets were sold @ Applefest – and will be sold Columbus Day weekend @ CJ’s. Tickets will also be sold the day of the Holiday Stroll.
- E. Personnel – K. McComb
1. No report.
- F. Programs – K. O’Connell, T. Morrison, S. Matthews
1. Karen discussed the available programs with the Board. She would like to meet with the committee and Sherry ASAP to hash out future programs.
  2. Trunk o’ Treats – Karen informed the Board that a quilt has been donated for a child that attends the event. Any child who attends will have the chance to win the quilt.
  3. Witches Tea – scheduled for Saturday, October 20<sup>th</sup> from 12-1:30. Information will be sent to the Hamilton County Express for inclusion in the coming attractions page. Posters will be made to be distributed through the school as well as posted around town.
- G. Community Involvement – A. Peters, R. Mayers
1. Response from Amy’s letter – check with Sherry to see if there has been increased interest as a result of the communication.
- H. Finance – N. Seifts, F. Mezzano
1. Tentative budget shows increase due to salaries and not having definite figures for revenue.
- VII. Director’s Report – S. Matthews

1. Report is attached.
2. It was suggested that the Collection committee consider purchasing Lego STEM kits. The Board feels that LEGO Club is a great program and the students who attend enjoy it – they would like to see it continue and expand to older students.

#### VIII. Old Business

1. Volunteer handbook – Kathy O’Connell is waiting for the last piece from Sherry.
2. Movie Night possibilities were discussed. Ask Sherry to renew movie license if needed.
3. Kathy O’Connell stated students attending JHS must complete community service projects – i.e. taking the bookshelves from the basement and polled the board regarding this possibility. The Board agreed to allow the student to complete this task.
4. Trunk o’ Treats is scheduled for Wednesday, October 31st from 4-7 pm. Toys have been ordered from Oriental Trading Co. (for Teal Pumpkin Project). Board members were asked to donate apple cider. Munchkins will be purchased from Dunkin’. Press release will be sent to Hamilton County Express. Posters have been made and will be placed in various locations throughout town. Information will be listed on library facebook page.

#### IX. New Business

1. None

Motion to Adjourn @ 5: 17 p.m. made by Laura O’Connor, seconded by Amy Peters and passed unanimously.

Respectfully Submitted,

Toni Morrison, Secretary