

Minutes of the May 1, 2018, Regular Meeting
of the
Lake Pleasant Library Board of Trustees

Members Present: Richard Frisk, ,Toni Morrison,
Kathy O’Connell,Laura O’Connor, Amy Peters
Members Absent: Karen McComb, Richard Mayers, Frank Mezzano, Nancy Seifts.
Staff Present: Sherry Matthews
Guests Present: None

Meeting Called to Order 4:02 pm.

- I. No Public Comments.
 - A. Dackland Radio Presentation – Gary Rhinehart Jr.
Presented the opportunity to advertise events/ programs, etc. Since it is an online platform, anyone with wireless capability may listen to programming. An informational packet with ad rates, etc. was provided for the Board to review. No decision was made at this time on advertising pending review by entire Board.
- II. Motion to approve the minutes of the April 3, 2018, meeting was made by Laura O’Connor, seconded by Richard Frisk, and passed unanimously.
- III. Friend’s Report: None
- IV. Report(s) of Officers
 - A. President’s Report – Presented by Richard Frisk for Karen McComb
 1. The Village in process of writing a letter to the Town regarding removal of propane tank.
 2. Sarah Dallas (SALS) will be coming to the July 2018, meeting. The meeting will be a luncheon at the library.
 3. SALS suggests that libraries create donation policy, however, this library has covered donations in it’s Collection Policy.
 4. Karen McComb met with Bob Benkovich and there is a new punch list of items to be completed prior to the permanent C/O being issued. Current C/O expires July 25th.
 5. “Off the Shelf” articles – one has been published, the other has not. Karen suggested an article introducing staff/Board and Kathy O’Connell has volunteered to write this.
 6. Regarding Sherry’s absence in May, Roxie and Tanisha will be available. We will need an additional volunteer for Wednesday evening.
 - B. Treasurer’s Report –
 1. Nancy provided the reports and balances look good.

V. Committee Reports

A. Collection Committee – S. Matthews/T. Morrison

1. Report is attached. Next collection committee is scheduled for May 8th.
2. Website is completed but not yet live.
3. Received a display case from Speculator Fire Department.
4. Grant money available for NYS. Sherry would like to write a grant to digitize old editions of the Hamilton County News. Discussion ensued. Sherry will contact ElizaDarling for further info.

B. Construction Report – Richard Frisk

1. Rich has received an additional application for a brick.
2. Expect to receive \$9000 from DASNY.
3. New door has arrived and is awaiting installation.

C. Publicity – L. O'Connor

1. Laura has volunteered to produce posters for the upcoming summer programs.

D. Fund Raising – L. O'Connor, K. McComb

1. Excess craft and fabric sale being planned for July 10th 2-6 pm
2. Possible Gift Card Tree raffle, perhaps at the open house.

E. Personnel – A. Peters, K. McComb

1. Staff evaluations are complete.

F. Programs – K. O'Connell, T. Morrison, S. Matthews

1. Teddy Bear Tea- June 2nd, 2-3:30. Grades Pre-k through 3rd.
2. Astronomy program info arrived and dates will be chosen.
3. Fall/Winter programs will be determined utilizing school calendar as a guide.
4. Since this summer's program schedule is complete, the focus will be on additional fall/winter programs.
5. Discussed the fact that Seniors are severely underserved, and how to remedy that situation.

G. Community Involvement – A. Peters, R. Mayers

1. Amy is working on gathering info related to building use for outside groups. She will be contacting groups to let them know what the library can offer them.

H. Finance – N. Seifts, F. Mezzano

1. No Report

VI. Director's Report – S. Matthews

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2. Website is completed but not yet live.
3. Received a display case from Speculator Fire Department.
4. Bullit money available. Sherry would like to write grant to digitize old editions of the Hamilton County News. Discussion ensued. Sherry will contact ElizaDarling for further info..

VII. Old Business

1. Library Review Board – Toni Morrison has one member (Jane Zarecki) and will continue to recruit. Suggested participants are Joan Bobbette and Ryan Marshall.
2. Volunteer Handbook – Committee will meet when Karen returns.

VIII. New Business

1. Dackland Radio – Place on agenda for June meeting for further discussion.

Motion to Adjourn @ 5:20 p.m. made by Amy Peters, seconded by Kathy O'Connell and passed unanimously.

Respectfully Submitted,

Toni Morrison, Secretary